**Europe PMC Advisory Board – Terms of Reference**

**Description**
The Europe PMC Advisory Board has responsibility for reviewing project deliverables and advising the Project Board on development plans, from an expert user perspective. The objective is for the Advisory Board to reflect the changing needs of researchers, scholars and other users of the service and to highlight key areas for future development and focus that are in line with the Europe PMC Funders’ Group’s strategic objectives for the service, which are:

- to develop and maintain the European version of PMC (Europe PMC) to provide a stable, permanent, digital archive of peer-reviewed biomedical research publications arising from Europe PMC Funders’ Group-funded research
- to develop the Europe PMC service such that it becomes the information resource of first choice for biomedical researchers in Europe and beyond
- to work with biomedical research funders across Europe with the aim of transforming Europe PMC into the premier Europe-wide open access repository for the life-sciences
- to work with researchers and publishers to ensure that the funders’ open access policies be fully realised.

**Responsibilities**
- acts as an advocate for Europe PMC and promotes the service to user communities
- gathers feedback of the service from their peers, colleagues, students and other relevant users
- proactively engages with requirements gathering, review and implementation of Europe PMC development programmes.

**Frequency of meetings**
Advisory Board meetings will be held at least annually – but it is expected that members will be available for feedback/input throughout the year, via email, visits, ad-hoc meetings etc.

Advisory Board members will be invited to attend the annual Europe PMC AGM.

**Membership**
The Advisory Board will be chaired by an eminent researcher in the field of biomedicine. The term for the Chair will be three years, with a possible 2 year extension. The Chair of the Advisory Board will be appointed by the Europe PMC Funders' Group.

The Advisory Board will consist of 6 to 8 members who will be drawn primarily from the biomedical, health and bioscience communities from both an academic and commercial environment. In addition, members will satisfy one or more of the following criteria:

- be in receipt of funding from one or more of the Group members
- be interested/actively involved in open access/data sharing/scientific publishing/text-mining
- be willing to act as an ambassador, promoting the Europe PMC service to the life sciences research community

Members will serve for an initial three-year term, with a possible two-year extension.

Also in attendance at Advisory Board meetings will be:
- The Chair of the Europe PMC Project Board
- The Europe PMC Account Manager (EBI)
- The Europe PMC Project Manager (EBI)
- The Europe PMC Funders’ Group Project Manager (Secretary)
Secretariat
The Wellcome Trust will provide the secretariat for the Advisory Board meetings. Minutes will be distributed to the members, the Europe PMC Project Board and the Europe PMC Funders’ Group.

Expenses
Advisory Board members will be reimbursed for their travel and subsistence expenses by the Wellcome Trust

List of Europe PMC Advisory Board Members

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<thead>
<tr>
<th>Name</th>
<th>Representing</th>
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<tr>
<td>Dr Chris Armbruster</td>
<td>European University Institute</td>
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<tr>
<td>Dr Ian Carter</td>
<td>University of Sussex</td>
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<td>Professor Anne de Roeck</td>
<td>Open University</td>
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<td>Dr Tim Hubbard</td>
<td>King's College London (Chair)</td>
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<td>Robert Kiley</td>
<td>Wellcome Trust</td>
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<td>Cecy Marden</td>
<td>Europe PMC Funders Group (Secretary)</td>
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<td>Dr Johanna McEntyre</td>
<td>EBI (Europe PMC Account Manager)</td>
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<td>Professor Peter Murray-Rust</td>
<td>University of Cambridge</td>
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<td>Professor Isabel Varelo-Nieto</td>
<td>Consejo Superior de Investigaciones</td>
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